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Introduction

The On the Spot Job Cards were originally developed following feedback from customers who had purchased our highly successful On the Spot Job Information leaflets. They told us that some of their students with learning difficulties struggled with even the limited amount of text included in each leaflet. What they needed was the visual stimulus, in other words the drawings, without the clutter of unreadable text. So we developed a set of Job Cards containing more drawings and less text.

The original cards were A5 size because we thought this would make them easier to handle. However, further feedback from customers now tells us that many of these students benefit from bigger images spread across a larger surface so in this new, updated version we have increased the size to standard A4. However, recognising that this now makes them somewhat unwieldy to use as cards we have also included, at the back of the pack and as a separate .pdf file on the CD, a smaller set of cards. These have been produced by simply taking the job title, job description and job picture from each card and fitting it into one quarter of a sheet of A4. We have put 4 cards per sheet so it is possible to copy them and cut them up to create large playing card size cards, which should be easier to use for some of the suggested activities below.

Both these versions of the Job Cards are black and white so that clear photocopies can be made should you, the purchaser, want to do that. We have also simplified the questions incorporated onto the cards and left a space for the students to write in their answers. The A4 layout is designed to make the cards feel more like worksheets, as feedback tells us that users frequently use the cards like worksheets by asking students to write on, colour in, circle or even cut and paste them as part of a classroom activity.



3 versions on the CD

In this new update pack we have included 3 versions of the Job Cards on the enclosed CD.

Version 1, which is also the printed version included in the pack, comes without the titles under the drawings of the tools and equipment and clothing. This makes the cards virtually text free.

Version 2, which is the same as version 1 except that the title of each tool or piece of equipment or clothing is written under each item. So a little more text and a little more visual clutter. You will need to decide which version you want to use or use both (see How to use this pack below).

Version 3, which is also printed towards the back of the pack and, once printed and cut into 4 cards per page, provides the large playing size cards.

How to use this pack

Below are some suggestions for how the cards might be used but this list is not exhaustive by any means.

Find the jobs

Spread a broad section of the cards on a table and ask the students to find 1 or more job cards for jobs which involve:

- working outdoors
- working indoors
- working with machines
- working with people
- selling things
- cooking things
- making things
- working with animals
- working with plants
- driving

You can decide on other groupings. Then discuss how these jobs are similar and how they might be different. You might want to make a set of the cards, then cut them in half and only use the top half, or use the playing card size version when doing this activity.

Find the match

Take a number of cards and cut them in half so that the picture of the job is on one half and the pictures of the tools and equipment is on the other half. Then mix them up and spread them out on a table. Ask the students to then match the 2 halves up - so pick a job picture and then pick a set of tools to go with that job. Ask them to explain why they matched up the two halves to get them talking about which tools are used in particular jobs.

Another way to do this would be to only cut off the bottom strip of tools and ask them to find the missing strip. Alternatively, you could give them the half with the job picture and then use the back of the lower half - Here are some more jobs that might interest you - and ask them to match the job with the card with other similar jobs. Again ask them to explain their match to get them talking about why jobs are similar.

Who uses this? Who wears this?

Spread a broad section of the cards on a table and ask the students to find 1 or more job cards for jobs which involve:

- using ladders
- using hand tools
- wearing protective clothing
- wearing a uniform
- using a computer

Again you can decide on other groupings. Then discuss how these jobs might be similar and how they might be different.

Odd one out

Select a number of cards that show similar jobs but include one that is quite different and ask the students to decide which job is the odd one out.

For example,

Bricklayer, Builder's Labourer, Block Paving Layer and Hairdresser. (building/construction jobs)
Steeplejack, Scaffolder, Window Cleaner and Hot dog seller. (working at heights)

Nanny, Childminder, Nursery Nurse and Road Worker (working with children) and so on.

Ask the students to explain their choice and discuss why jobs are similar.

Name that tool

Get the students to work in pairs or small groups where one of the students can write. Give them the cards without the titles written under each tool and ask them to write in what each tool is called for as many as they can recognise.

I would like this but not this

Ask each student to pick a card that interests them and then say why they might like to do that job. Encourage them to think about whether they have ever used any of the tools or equipment for that job. Have they ever done any work like this on work experience, at home, for a friend or relative, in school or college. You could then repeat the process by asking them to pick a job card they would really not like to do and then get them to say why.

I know someone who does that

Ask the students to pick a card which shows a job that someone they know personally does. Ask them to think about that person and then look at the card. Do they use these tools? Do they wear this sort of clothing? Do they like their job? (If they cannot answer the question, consider letting them take a copy of the card home to show the person and to get them to tell them about their job.)

Job watch

Arrange to take students to visit a workplace (eg. a shopping mall). Take along cards for the jobs they may see (shop assistant, car park attendant). Ask them to watch people working carefully (you may need to agree this with the people first) and then tick off the tools and clothing they see being used. They may also want to keep note of equipment they see but which is not included on the card.

What do you do?

Arrange for a visitor that does one of the jobs on the cards to come in to see the students. Get the students to check if that person does use the things shown on the card. For example, Bowling Alley Lane Marshall. Students ask 'Do you use a microphone?' 'What for?' 'What do you say on the microphone?' and so on. Alternatively, brief your visitor to use the card to ask the students questions. For example, Bowling Alley Lane Marshall. Visitor says 'I use a shoe spray in my job, like that picture there. What do you think I do with it? Why do I do that?' and so on.

Guess who!

Take a card, cover over the job title on the front and back (and the job picture too if you think that would be too big a clue for your students) and then photocopy it. Then give the card to a pair of students and ask them to try and work out which job the card is about. (You may want to give them a list of suggestions to choose from if an open ended choice is too hard). Ask them to write in the job title.

My Work Experience

If your students are going on work experience and there is a job card for what they will be doing, ask them to look at the card and talk about what they think they might be doing on work experience. Use the card to prompt them to think about what they might be asked to do or wear.

If your students have been on work experience and there is a job card for what they did, ask them to look at the card and talk about whether they used any of the tools shown or wore any of the clothing. If not, what did they use, what did they wear? Use the card to get them talking about their experience and what they did.

Other similar resources

The Job Cards can also be used in conjunction with other careers resources like:

On the Spot Job Information Leaflets - for students who are able to manage text and want to look at what a particular job entails in more detail.

On the Spot Multimedia - for students who want to explore what jobs entail using an interactive, full colour job database on computer which uses the same image bank as the Job cards.

On the Spot Activity Pack - which is full of fun worksheets which test students on their knowledge of jobs and types of work, again using the same image bank as the Job cards.

On the Spot Active - a multimedia version of the Activity Pack.
All the products in the On the Spot series complement and extend each other. To find out more visit our website at www.highflyerspublishing.co.uk

These are just some ideas. We are sure you can come up with lots more. We do hope you find the cards useful and if you come up with any other ideas for how they might be used we would love to hear from you.

Jackie Hartley and Mike Shaw.

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- 194 Welder
- 195 Window Cleaner
- 196 Window Dresser
- 197 Window Fitter
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Airport Baggage Handler

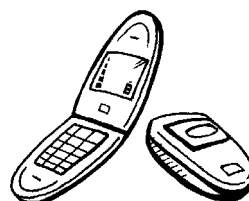
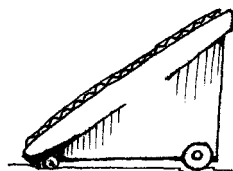
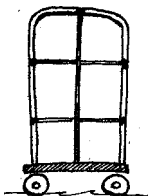
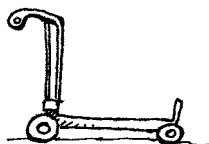
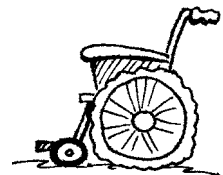
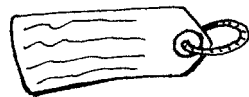
Airport Baggage Handlers load and unload bags and other luggage from aeroplanes.

I would like this job because ...



I would not like this job because ...

Here are some of the things you might work with in this job.



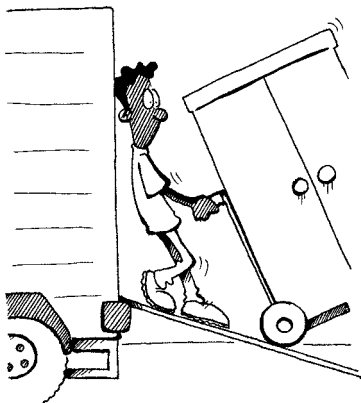
Airport Baggage Handler



These are some of the things you might wear at work. Why would you wear these?



Here are some more jobs that might interest you



Furniture Remover



Hotel Porter

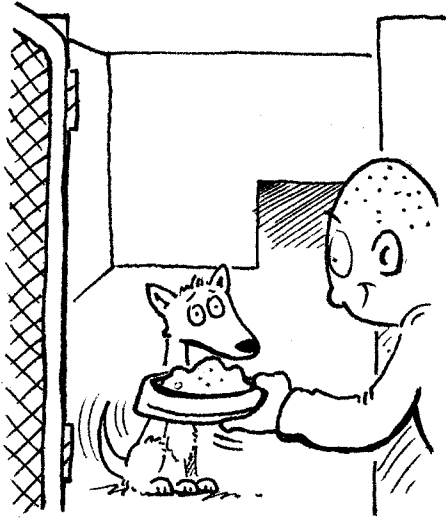


Warehouse Assistant

Animal Rescue Centre Worker

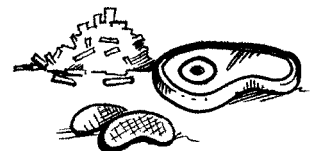
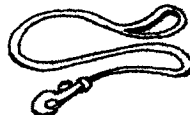
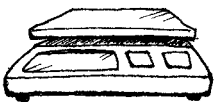
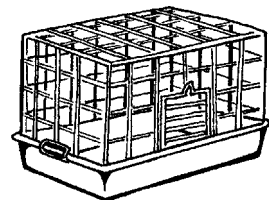
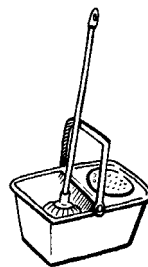
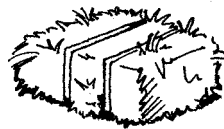
Animal Rescue Centre Workers look after abandoned animals until new homes can be found for them.

I would like this job because ...

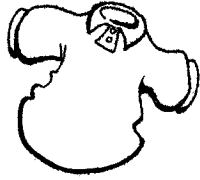
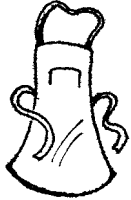


I would not like this job because ...

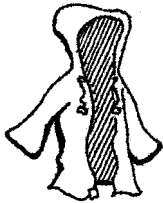
Here are some of the things you might work with in this job.



Animal Rescue Centre Worker



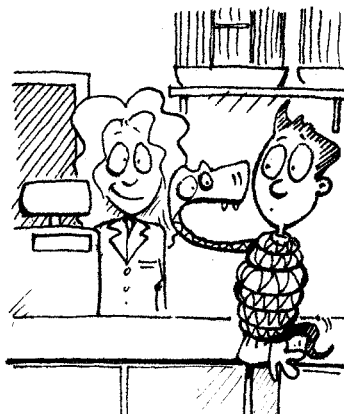
These are some of the things you might wear at work. Why would you wear these?



Here are some more jobs that might interest you



Kennel Hand



Pet Shop Assistant



Gamekeeper